

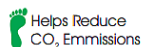
Submit-a-Plan is the National Portal for making online and offline Building Control applications to Local Authorities.

The portal makes it quick and simple to submit applications and has a long-term goal of improving the overall efficiency of Building Control.

Submit-a-Plan is free to use, applications can be submitted 24/7 and applicants and agents are provided with their own secure online accounts.

There are many benefits to using Submit-a-Plan:

- **Free of charge & 24/7 application submission**
- **Access and submit from any location with internet access**
- **No application size limits, supports 250+ file formats**
- **Upload additional or revised documents**
- **Track and store applications**
- **Advanced Authority tools & services through portal**
- **Faster communication with Authorities**
- **Removes the cost of printing & posting paper applications - saves trees!**
- **Free Submit-a-Plan Support**



Applicant & Agent Accounts

Applicants and agents can register for a secure online account where they can submit numerous building control applications to different authorities all in one place.

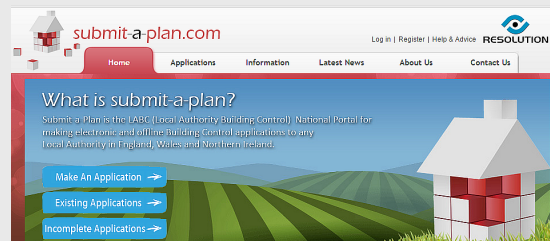
Depending on the authority, applicants and agents can track the status and activity of their application, pay online, request an inspection visit or contact the authority all from within their own account.

Our applicant and agent accounts can be used as a place of application storage and reference that can be logged into from any location with internet access.

Applicant and agents are kept up to date on the progress of their application with automatically-generated notification emails

Register for free:

<http://www.submitaplan.com>



Submitting an Application

Our electronic applications mean easy step-by-step online forms that are delivered instantly to the authority. For authorities not subscribed to Submit-a-Plan, applicants can still fill their form on the portal before printing and posting it.

We offer a full range of LABC Forms:

Fulls Plans, Building Notice, Replacement Doors & Windows, Regularisation Certificates & Partner Authority Scheme.

Our electronic forms support 250+ file formats including CAD drawings and scanned hand-crafted drawings and no application size limits. Additional or revised documents can be uploaded and are assessed with advanced viewing and measuring tools.

Steps to submitting:

- Register for a free account
- Select an authority and application type
- Fill in our step-by-step form
- Receive submission confirmation email
- Track application status
- Upload additional/revised documents later

